



# SARASOTA COUNTY SCHOOLS

SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
**PROJECT ASSIGNMENT SHEET**  
PROFESSIONAL SERVICES SELECTION COMMITTEE

DATE 6/16/2014 PROJECT NO. N/A DEPT. Construction Services

PROJECT Professional Engineering Design and Construction  
Administration Consulting Services Continuing Contract  
for Three (3) Years – Top-Three (3) Firms

The Professional Services Selection Committee, in accordance with School Board Policy 7.71, has selected the **top two (3) firms** and ranked them as indicated below:

FIRST CHOICE ME3 Consulting Engineers, LLC  
SECOND CHOICE TLC Engineering for Architecture, Inc.  
THIRD CHOICE Matern Professional Engineering, Inc  
FOURTH CHOICE ATP Engineering South, PL  
FIFTH CHOICE SGM Engineering, Inc.  
SIXTH CHOICE Phoenix Engineering Group, Inc.

Signature of Committee Members

[Signature 1]  
[Signature 2]  
[Signature 3]  
[Signature 4]



**SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
PROFESSIONAL SERVICES SELECTION COMMITTEE  
MAJOR/MINOR & CONTINUING CONTRACT  
PROJECT SCORE SHEET**

**PROJECT: PROFESSIONAL ENGINEERING DESIGN  
AND CONSTRUCTION ADMINISTRATION  
CONSULTING SERVICES**

**PROJ #: N/A  
EST.COST/FEE: \$300,000.00 / THREE (3) YEARS  
DEPT.: CONSTRUCTION SERVICES**

**SCOPE OF WORK:** The scope of work on the individual owner-assigned professional engineering contracts are projects whose construction costs do not exceed \$2,000,000.00 and for study activities if the fee for professional services does not exceed \$200,000.00, and may include, but are not limited to, plumbing systems, electrical systems, equipment replacements, duct replacements, indoor air quality upgrades, thermal energy storage systems and control systems. Individual projects will be assigned to the firm(s) in accordance with School Board Policy #7.71

**ADVERTISEMENT MEETING NOTICE**  
**DATE:** Sarasota  
**PAPER:** Herald Tribune  
**MEETING NOTICE DATE:** Construction Services Dept.  
**LOCATION:**

APPLICANT	CITY
ATP Engineering South, PL	Bradenton
Matern Professional Engineering, Inc.	Fort Myers
ME3 Consulting Engineers, LLC	Sarasota
Phoenix Engineering Group, Inc.	Tampa
SGM Engineering, Inc.	Tampa
TLC Engineering for Architecture, Inc.	Fort Myers

MINORITY FIRM	ADMIN					COMMITTEE					TOTAL	
	SHORTLIST		INTERVIEW			SHORTLIST		INTERVIEW				
A	B	C	D	E	F	G	H	I	J	K	L	M
0-1	1-5	1-15	1-10	1-20	1-10	1-20	1-20	1-20	1-20	1-10	1-20	1-20
	LOCATION	TEAM QUALIFICATIONS	LIST OF PROJECTS	RELATED EXPERIENCE	TIMELINES & BUDGETS	ABILITY TO PERFORM / TEAM STRENGTH	INTERVIEW RATING	PROBLEMS & SOLUTIONS / COST CONTROL MEASURES				
0.0	5.0	13.4	8.2	17.0								43.6
0.0	4.0	14.0	8.6	18.0								44.6
0.0	5.0	14.8	9.6	19.4								48.8
0.0	4.0	13.6	8.2	16.6								42.4
1.0	4.0	13.0	7.6	17.4								43.0
0.0	4.0	14.4	9.4	19.4								47.2

**SHORTLISTING**  
 DATE: June 16, 2014  
 COMMITTEE MEMBERS' SIGNATURES

**INTERVIEW**  
 DATE: July 7, 2014  
 COMMITTEE MEMBERS' SIGNATURES

NOTE: The highest score possible for the short-listing portion is 50 (+1 for minority firm) = 51;  
 The highest score possible for the interview/presentation portion is 70.